

Fairview Primary School



Waiting List Policy

Ratified – September 2015
Reviewed – September 2026
To be reviewed – June 2028



DIGITAL SCHOOLS
AWARDS NORTHERN IRELAND



Fairview Primary School Waiting List Policy for Year 1 Applicants

Should a vacancy arise after placement letters have been issued, all applications for admission to Year 1 that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the current academic year. The school will contact you in writing if your child gains a place in the school by this method.

Your child's name will be automatically added to the list. Please contact the school if you wish your child's name to be removed from the list or if you wish for your child's name to remain on the waiting list following 30th June in the year of application.

Fairview Primary School Waiting List Policy for Year 2-Year 7 Applicants

Should a vacancy arise, all applications for admission to Year 2 – Year 7 that were initially refused or where new information has been provided will be treated equally and the published criteria applied.

Pupils will be admitted to P2-P7 in accordance with the application made by a parent, based on the child's age, if the school's enrolment number has not been reached.

In addition:

- The class size of 30 pupils for Years 2-4 as determined by the Department of Education will not be exceeded
- Acceptance will not prejudice the efficient use of resources or the education of other pupils enrolled
- The published criteria for admission into Primary 1 will also be used for admission of children from P2-P7

The school will contact you in writing if your child gains a place in the school by this method.

